

# Jenna Pratt

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## EDUCATION

### Bachelor of Arts, English

May 2016

Michigan State University | East Lansing, MI

- Dean's List Fall 2014-Spring 2016
- Specialization in Secondary Education
- Minor: History

## EXPERIENCE

### Student Teacher, 11<sup>th</sup>-12<sup>th</sup> Grade

August 2016-April 2017

Owosso High School | Owosso, MI

- Motivated students with innovative lesson plans based on IB curriculum
- Utilized technology including Chromebooks and Google Classroom into lessons
- Worked together with mentor teacher to plan semester-long and weeklong goals
- Managed classroom of 30 students independently using positive behavior management strategies

### Odyssey Content Creator

June 2016-Present

- Write weekly articles for the Odyssey online platform with a college-aged reading base
- Construct and submit weekly articles to the Editor-in-Chief by a predetermined deadline
- Focus on sharing content across several social media platforms including Pinterest and Instagram

### Huffington Post Contributor

June 2016-Present

- Write several articles for The Huffington Post which are housed on the website's *Blog* page
- Research and construct articles based on relevant topics and think pieces before posting online

### Office Manager

August 2013-Present

Sparty's | Michigan State University

- Promoted from Level II to Office Manager within one year
- Managed multiple priorities including customer service, assisting coworkers, and monitoring inventory in a fast-paced environment
- Organized and merchandised products to improve store appearance and increase sales

### Study Abroad: London, England

June 2014-August 2014

- Studied English Literature in a diverse, cultural city
- Learned about the diverse art texts available to me as an educator and the various drama formats
- Adapted successfully to new surroundings and successfully integrated with peers

### Tutor

September-December 2013

Service Learning- GED Program | Michigan State University

- Spent four hours a week in a classroom on campus as a volunteer tutor
- Worked alongside individuals who were working toward completing their GED
- Collaborated with adult teachers on various subjects including math, English, and social studies

**Craft Instructor**

June 2012-August 2013

SpringHill Camps | Ewart, MI

- Lead Craft instructor for 6-9th grade campers (2013) and 1<sup>st</sup>-3<sup>rd</sup> grade campers (2012).
- Assisted co-workers, supervisors and camp executive staff
- Adapted lessons to students' learning styles and levels of proficiency

**SKILLS PROFILE**

- **Language:** Fluent English, conversational Spanish
- **Technical:** Apple and Microsoft Productivity programs (iWork and MS Office), Apple iLife suite, Photoshop, Bridge and Keynote, Excel, and Microsoft Word.
- **Social Media:** Proficient in the use of various social media platforms including, but not limited to, Facebook, Twitter, Instagram and Pinterest